



EAST TENNESSEE CHILDREN'S HOSPITAL

Category:	Administrative
Unit/Division:	Administration
Policy No.:	A00165
Former Policy No.:	Code Green
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Effective Date:	7/30/12

TITLE: CODE GREEN – SECURITY PROCEDURE

PURPOSE: To establish a protocol for emergency response to security breaches that poses an immediate threat or danger to an individual or to hospital property.

SCOPE: All Hospital Staff

POLICY:

Any employee who becomes aware of a security problem that may escalate will take action as described.

RELEVANT FACTORS:

DEFINITIONS:

Security Problem – Any security breach that poses an immediate threat or danger to an individual or to hospital property.

PROCEDURE:

I. MITIGATION / ACTIVATION

- A. Employees, upon becoming aware of a security problem, will dial extension “333” and ask the PBX operator to page “Security STAT”. The employee will state the location and the nature of the problem to the PBX operator who will relay the message to Security.
- B. Once security has assessed the situation, he/she will direct the PBX operator to announce the “Code Green” if extra reinforcement besides Security Officers are needed.

II. COMMUNICATION

In the event that the security officer is unable to respond or the officer directs the PBX operator to page a “Code Green”, it will be paged as follows:

“Attention Hospital Personnel”
“Code Green” – (Give location)
“Code Green” – (Give location)
“Code Green” – (Give location)

III. RESPONSE

- A. When a “Code Green” is called the following staff members will respond to the identified location and assist as directed by the security officer or his/her designee.



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1. All male staff members from Engineering/Maintenance, Nursing, Respiratory Care and Radiology.
2. The nursing coordinator or his/her designee.

IV. RECOVERY

The security officer or designee in charge will determine when to release staff to return to their regular work area.

PRECAUTIONS: N/A

SUPPORTIVE DATA: N/A

Policy Owner:	Safety Officer
References:	
Related Policies:	
Related Documents:	
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